

Brief job description
Receiver for Mt. Hope cemetery (26 November 2014).

- Running the day to day operations,
- overseeing the records and requests regarding them,
- laying out graves or learning how to,
- overseeing Mt. Hope's opening/closing process when there is a death,
- helping consumers apply for a consumer protection refund through the Comptroller's Office,
- help to organize/meet the needs of the Friends of Mt. Hope assn,
- keep accurate books and records, selling graves, and
- make sure that the tax return for the Receivership is filed.

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