

2016

Membership and Treas reports due by first Thurs program meetings;
Committee rpts due week prior to Board

St. Clair County Genealogical Society
Calendar Helping genealogists discover their Illinois roots since 1977



S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JAN

Pres appoints audit committee
Treas prepares IRS 990postcard or 990
Keys and signature cards if not done yet
20 Board - finalize budget adjustments
Treas submits all book and checkbook
register for audit by Jan 31 / Bylaws

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
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28	29					

FEB

Audit comm. meets; reports findings

29 budget due/Bylaws if not already done

S	M	T	W	T	F	S
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MAR

16 Board

S		T	W	T	F	S
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APR

RENEW ISGS membership; expires May

2nd STL Genealogy Conference 2016
SCCGS has a table

MAY

7th SCCGS Book Fair

18 Board

JUN

2016

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JUL

CD matures Jul 9

20 Board

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AUG

FGS conference Springfield

2vp recruits Nominating Committee

S	M	T	W	T	F	S
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SEP

FGS conference 1, 2, 3, cont'd

21 Board

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30	31					

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OCT

6th Nominating Comm presented

Insurance renewal on about 5th Oct

NOV

3rd Slate of officers presented; vote

16 Board

Remind Treas to get signature cards

DEC

1st Officers installed by parliamentarian

Sign signature cards

BUDGET changes due

Pres: on letterhead, inform banks of chgs

YEAR-END Committee reports due